

Interim Independent Expert Scientific Committee for Coal Seam Gas and Coal Mining

AGENDA Meeting 2

22 February 2012

Venue: The Mecure Sydney Airport, 20 Levey Street, Wolli Creek, SYDNEY

Item No	Item Title	Paper Y/N	Person Responsible	Time
Tea & Coffee to start				8.15am – 8.30am
1	Welcome and Opening Remarks – Attendance & Apologies			8.30am – 9.00am
1.1	Acceptance of Minutes	Y	Secretariat	
1.2	Action Items Report	Y	Secretariat	
1.3	Out of Session Decisions	Y	Secretariat	
1.4	Conflicts of Interest	Y	Secretariat	
1.5	Correspondence	Y	Secretariat	
2	Assessment and Approvals Processes			9.00a.m – 10.00am
2.1	Establishing Terms of Reference for Environmental Impact Assessments and Standard Approval Conditions for CSG and Coal Mining projects.	Y	Fiona Beynon	
2.2	Guiding principles for information required by the Interim Committee to provide advice on coal seam gas and coal mining proposals.	N	Alex Rankin / Fiona Beynon	
3	Process for obtaining Committee's advice			10.00am – 11.30am
3.1	Process for obtaining Committees advice on proposals.	Y	Fiona Beynon	

Morning Tea				10.30am – 10.45am
3.2	Discussion – what processes are currently being used by other Committees/Approvers What works and what doesn't.	N	Fiona Benyon	
4	Advice on specific development proposals – by Video Conference			11.30 – 12.15
4.1	Advice to decision maker from IESC on projects.	Y	Fiona Beynon EACD Assessment Officers	
Lunch (12.00pm – 1.45pm) Committee Only				12.15 – 2.00pm
5	Matters arising from previous meeting - by Video Conference			2:00 – 5:00pm
5.1	Update on a Rapid Regional Prioritisation Process – Geo Sciences Australia project	N	Peter Baker	
5.2	Draft Probity Plan	Y	Pamela Finger	
5.3.1	Communication Plan	Y	Sue Stefanoski	
5.3.2	Operating Procedures	Y	Pamela Finger	
Afternoon Tea (Working) 3.30pm delivered to room				

5.4	Workshop 1 Outcomes	Y	Pamela Finger	
5.4.1	Projects from workshop a. Literature and Science Review of Coal Seam Gas and Coal Mining	Y	Bruce Grey	
5.4.1	b. Draft Knowledge Management Framework	Y	David Jones	

5.5	Workshop 2 Planning	Y	Peter Baker	
6.	Other Business			5.00pm – 5.30pm
6.1	Progress with developing the National Partnership Agreement	N	Bernadette O’Neil	
6.3	Media Monitoring	Y	Public Affairs	
6.4	Upcoming Agenda Items <i>(No Paper)</i>	N	Caryn Scott	
Meeting Close				5.30pm