# Interim Independent Expert Scientific Committee for Coal Seam Gas and Coal Mining

**AGENDA Meeting 2**

**22 February 2012**

**Venue: The Mecure Sydney Airport, 20 Levey Street, Wolli Creek, SYDNEY**

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| **Item No** | **Item Title** | **Paper****Y/N** | **Person Responsible** | **Time** |
| **Tea & Coffee to start** | **8.15am – 8.30am** |
| 1 | **Welcome and Opening Remarks – Attendance & Apologies** | **8.30am – 9.00am** |
| 1.1 | Acceptance of Minutes | Y | Secretariat |  |
| 1.2 | Action Items Report | Y | Secretariat |  |
| 1.3 | Out of Session Decisions | Y | Secretariat |  |
| 1.4 | Conflicts of Interest | Y | Secretariat |  |
| 1.5 | Correspondence | Y | Secretariat |  |
| **2** | **Assessment and Approvals Processes** | **9.00a.m – 10.00am** |
| 2.1 | Establishing Terms of Reference for Environmental Impact Assessments and Standard Approval Conditions for CSG and Coal Mining projects.  | Y | Fiona Beynon |  |
| 2.2 | Guiding principles for information required by the Interim Committee to provide advice on coal seam gas and coal mining proposals. | N | Alex Rankin / Fiona Beynon |  |
| **3** | **Process for obtaining Committee’s advice** | **10.00am – 11.30am** |
| 3.1 | Process for obtaining Committees advice on proposals. | Y | Fiona Beynon |  |
| **Morning Tea** | **10.30am – 10.45am** |
| 3.2 | Discussion – what processes are currently being used by other Committees/Approvers What works and what doesn’t. | N | Fiona Benyon |  |
| 4 | **Advice on specific development proposals – by Video Conference**  | **11.30 – 12.15** |
| 4.1 | Advice to decision maker from IESC on projects. | Y | Fiona BeynonEACD Assessment Officers |  |
| **Lunch (12.00pm – 1.45pm) Committee Only** | **12.15 – 2.00pm** |
| 5 | **Matters arising from previous meeting - by Video Conference** | **2:00 – 5:00pm** |
| 5.1 | Update on a Rapid Regional Prioritisation Process – Geo Sciences Australia project | N | Peter Baker |  |
| 5.2 | Draft Probity Plan | Y | Pamela Finger  |  |
| 5.3.1 | Communication Plan | Y | Sue Stefanoski |  |
| 5.3.2 | Operating Procedures | Y | Pamela Finger  |  |
| **Afternoon Tea (Working) 3.30pm delivered to room** |

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| 5.4 | Workshop 1 Outcomes | Y | Pamela Finger |  |
| 5.4.1 | Projects from workshop**a**. Literature and Science Review of Coal Seam Gas and Coal Mining | Y | Bruce Grey |  |
| 5.4.1 | **b**. Draft Knowledge Management Framework | Y | David Jones |  |
| 5.5 | Workshop 2 Planning | Y | Peter Baker |  |
| **6.** | **Other Business** | **5.00pm – 5.30pm** |
| 6.1 | Progress with developing the National Partnership Agreement  | N | Bernadette O’Neil |  |
| 6.3 | Media Monitoring | Y | Public Affairs |  |
| 6.4 | Upcoming Agenda Items***(No Paper)*** | N | Caryn Scott |  |
| **Meeting Close** | **5.30pm** |