

Interim Independent Expert Scientific Committee
for Coal Seam Gas and Large Coal Mines

AGENDA – Meeting 1
17 January 2012

Board Room, Hotel Kurrajong
Canberra ACT

The meeting room will be open from 8.15am for coffee on arrival.

Agenda Item	Person speaking to item
8.30 am – Meeting Start	
Welcome & Introductions	
1. Standing Items	
1.1. Acceptance of minutes from previous meeting	Chair
1.2. Action items report	
1.3. Out-of-Session decisions	
1.4. Conflicts of Interest	
1.5. Correspondence	
1.6. Introduction – Committee Members, Deputy Secretary, First Assistant Secretary and Office of Water Science Staff	

2. Governance and Meeting Arrangements	
2.1. Terms of Reference	Alex Rankin, FAS, Office of Water Science
2.2. Managing funding	Pamela Finger, Secretariat Director
2.3. Meeting procedures - Supplements to the Committee Operating Protocol	
2.4. Process for meeting & out session papers	Pamela Finger, Secretariat Director
2.5. Probity plan & managing conflict of interest	Pamela Finger, Secretariat Director
2.6. Media & communications	Michelle Hendrie, A/g AS, Ministerial & Communications
2.7. Plan for meeting dates & locations	Pamela Finger, Secretariat Director
10.15 – 10.30am - Morning Tea	
3. 'Big Picture' Overview and Objectives	
No paper – verbal presentation	Alex Rankin, FAS, Office of Water Science
4. 2011-12 Priority Research Program	
4.1. Requirements for developing the 2011-12 priority research program	Alex Rankin, FAS, Office of Water Science
4.2. Bioregional assessments	
4.3. Rapid risk assessment to identify priority areas for bioregional assessments	Alex Rankin, FAS, Office of Water Science
12.30 – 1.30pm - Lunch	
4.4. Consultation with NRM bodies in preparation for bioregional assessments	Alex Rankin, FAS, Office of Water Science
4.5. Potential priority research projects	
5. Committee's role in providing advice on specific coal seam gas & large coal mining projects	
5.1. Snapshot of EPBC process (No Paper)	Kimberley Dripps, Deputy Secretary
5.2. Process for providing advice on proposed coal seam gas & coal mining projects	Bernie O'Neil, Office of Water Science
5.3. EPBC projects likely to be referred to the Committee in the near future	Kimberley Dripps, Deputy Secretary
3.15 – 3.30pm - Afternoon Tea	
6. Other Business	
6.1. Progress with developing the National Partnership Agreement	Bernie O'Neil, Office of Water Science
6.2. Upcoming Agenda items (No Paper)	Chair

5.00 pm - Meeting Close